

Board Meeting Agenda

Date: Thursday 12 November 2015
Location: Suite 4, Jurys Inn Newcastle, NE1 4AD
Start time: 10.00

Time	Item	Subject	Leading	Paper
Part A: Preliminary				
10.00	1.0	Chairman's opening remarks; apologies	Chair	
	2.0	Minutes of the previous meeting	Chair	✓
	3.0	Board action matrix	Chair	✓
	4.0	Chairman's report	Chair	
Part B: Public affairs				
10.30	1.0	David Horne, managing director, <i>Virgin Trains East Coast</i>		
Part C: Workplan report				
11.30	1.0	Workplan 2015-16	Anthony Smith	✓
	2.0	Finance report	Anthony Smith	✓
Part D: Corporate Affairs				
	1.0	<u>To receive and endorse draft Version 3 minutes of meetings:</u>		
	1.3	Statistics Governance Group (29 October 2015)	Stephen Locke	✓
	1.4	Audit and Risk Assurance Committee (15 October 2015)	Marian Lauder	✓
	2.0	<u>For noting by the Board:</u>		
	2.1	ARAC half yearly risk report	Marian Lauder	✓
	3.0	Competition and Markets Authority	Anthony Smith	✓
	4.0	<u>For approval by the Board:</u>		
	4.1	Management Team terms of reference V5	Jon Carter	✓
	4.2	Board reserve powers V7	Jon Carter	✓
	4.3	Passenger Contact Group terms of reference	Marian Lauder	✓
	5.0	<u>Private session resolution</u>		
	1.1	Passenger Contact Group (22 October 2015)	Marian Lauder	✓
	1.2	Statistics Governance Group (8 September 2015)	Stephen Locke	✓
12.25		Any other business	Chair	
12.30		Close		